

**STAFF MEETING MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING, ROOM 113
THURSDAY, DECEMBER 15, 2005
8:30 A.M.**

Commissioners Present: Deb Schorr, Vice Chair
Bernie Heier
Ray Stevens
Bob Workman

Commissioners Absent: Larry Hudkins, Chair

Others Present: Kerry Eagan, Chief Administrative Officer
Gwen Thorpe, Deputy Chief Administrative Officer
Trish Owen, Chief Deputy County Clerk
Melissa Koci, County Clerk's Office

The Chair opened the meeting at 8:31 a.m.

AGENDA ITEM

**1 APPROVAL OF THE STAFF MEETING MINUTES OF THURSDAY,
DECEMBER 8, 2005**

MOTION: Stevens moved and Workman seconded approval of the staff meeting minutes. Workman, Schorr and Stevens voted aye. Hudkins abstained. Motion carried.

2 ADDITIONS TO THE AGENDA

- A. TRIM Pilot Project for Public Works
- B. Letters of Support for People's Health Center
- C. Amendment on Whitetail Ridge Final Plat
- D. Women's Commission Appointments
- E. Update on Larry Hudkins

MOTION: Stevens moved and Workman seconded approval of the additions to the agenda. Stevens, Workman, Heier and Schorr voted aye. Motion carried.

2 ADDITIONS TO THE AGENDA

- A. TRIM Pilot Project for Public Works

Gwen Thorpe, Deputy Chief Administrative Officer, appeared and indicated Public Works is interested in learning more about the TRIM Program after they received a demonstration from Tom Steyer and she said she would be willing to teach them a few things, to a certain extent.

B. Letters of Support for People's Health Center

Eagan distributed documentation regarding two letters of support from the County Board for funding for the People's Health Center (Exhibits A & B).

MOTION: Stevens moved and Workman seconded approval of the two letters of support. Workman, Heier, Schorr and Stevens voted aye. Motion carried.

C. Amendment on Whitetail Ridge Final Plat

Kristy Mundt, Deputy County Attorney, appeared and indicated the Subdivision Agreement and Final Plat both need to be changed to Karen Tiedeman instead of Beverly Tiedeman.

MOTION: Heier moved and Workman seconded approval of the change. Stevens, Workman, Heier and Schorr voted aye. Motion carried.

D. Women's Commission Appointments

Eagan distributed documentation regarding the Women's Commission Appointments (Exhibit D) and indicated they will be on Tuesday's agenda.

E. Update on Larry Hudkins

Stevens reported he visited Hudkins at the hospital where he is recovering and he is in good spirits.

3 DAY REPORTING CENTER - Kim Etherton, Community Corrections Director; Steve Rowoldt, Chief Probation Officer

Kim Etherton, Community Corrections Director, appeared and discussed the possibility of a Day Reporting Center and how it would effect Community Corrections and the Drug Court. She said the Drug Tracker and drug testing supplies are taken out of her budget which amounts to \$40,000.

Steve Rowoldt, Chief Probation Officer, appeared and stated there are 5 pilot projects and Lancaster County is one of them and the program is for convicted drug offenders. He said there is money coming from Community Corrections for the pilot projects with some of the money going to cover the costs of a Day Reporting Center. He said there is a possibility of Community Corrections, SASS Officers and Drug Court partnering together to create a concept with regard to a Day Center.

Rowoldt said there is \$80,000 that could be used for the Day Center and there are monies for extended treatment for just the SASS Program and Lancaster County would receive about \$200,000.

Stevens asked about the time line for implementation.

Rowoldt said the training for the SASS Officers starts January 3, 2006 with a completion date of February 9, 2006 and money is currently available to start the program.

Heier asked how long the program will be in effect.

Rowoldt said the SASS project itself comes from Community Corrections funds and the Community Corrections Council released \$1.5 million for the purpose of this program, from the overall \$5 million that is available. He said the LB46 fund is generated from collection of fees from probationers. The monies will go for treatment of SASS offenders, a new Day Reporting Center and evaluations.

Stevens suggested Community Corrections and Adult Probation move into the Courthouse Plaza so they are closer to the court records and courtrooms.

The Board encouraged Etherton to move forward with the Day Reporting Center and keep inquiring about moving into the Courthouse Plaza.

Rowoldt said because Lancaster County has an interlocal agreement with the State Probation Administration the monies can be disbursed and monitored.

4 PERSONNEL POLICY BOARD - Don Taute, Personnel Director

Schorr asked Don Taute, Personnel Director, about the Personnel Policy Board not meeting again until January because there are salary requests and performance evaluations that need to be approved.

Taute appeared and indicated the Personnel Policy Board did not meet in December because they did not have a quorum and they are expected to meet in January.

5 FINAL PLAT NO. 05096, NATURE MEADOWS ADDITION, NW OF SO. 120TH STREET AND STAGECOACH ROAD - Mike DeKalb, Planner

Mike DeKalb, Planner, appeared and distributed documentation regarding Final Plat No. 05096, Nature Meadows Addition (Exhibit C), four lots and four outlots on property generally located northwest of the intersection of South 120th Street and Stagecoach Road. DeKalb noted there was no objection to either items and the Planning Commission recommended approval.

6 POTENTIAL LITIGATION - Kristy Mundt, Deputy County Attorney; Jim Shotkoski, Right-of-Way Division Head

MOTION: Workman moved and Heier seconded to enter into Executive Session at 9:26 a.m. for the purpose of discussing potential litigation. Workman, Heier, Schorr and Stevens voted aye. Motion carried.

MOTION: Stevens moved and Heier seconded to exit Executive Session at 9:37 a.m. Stevens, Workman, Heier and Schorr voted aye. Motion carried.

7 HUB UPDATE - Dwight Brown, HUB Director

Dwight Brown, HUB Director, appeared and distributed documentation regarding the Impact of the Hub during its first year (Exhibit F). Brown updated the Board on the HUB and how it has affected at least 220 youth in Lancaster County.

8 ACTION ITEMS

- A. Payroll Insert from December 29, 2005 (Health Insurance Privacy Notice)

Thorpe distributed documentation regarding the Health Insurance Privacy Notice that will go with the paychecks on December 29, 2005 (Exhibit E).

MOTION: Heier moved and Workman seconded approval of the Payroll Insert. Schorr, Stevens, Workman and Heier voted aye. Motion carried.

- B. Authorize Lancaster Manor to Release Information Regarding CIMRO of Nebraska Program Participation

Thorpe noted she would like to speak with Van Hunnik if there is a contract in place for the program itself.

MOTION: Stevens moved and Heier seconded approval to authorize Lancaster Manor to sign the release. Heier, Schorr, Stevens and Workman voted aye. Motion carried.

10 ADMINISTRATIVE OFFICER REPORT

- A. NACo County Board Workshop (February 8-10, 2006)

Eagan informed the Board that the NACo County Board Workshop is February 8-10, 2006 in Kearney if anyone is interested in attending.

- B. Legislative Priorities

Eagan reported he has drafted a list of Legislative priorities and has given a copy to Gordon Kissel.

MOTION: Workman moved and Stevens seconded approval of the Legislative priorities list. Schorr, Stevens, Workman and Heier voted aye. Motion carried.

C. Elected Official Salary Committee Recommendations

The Board agreed to have a Staff Meeting at 10:00 a.m. on December 20, 2005 to discuss the Elected Official's salary recommendations.

D. South Street Improvement District Meeting at Lancaster Manor (January 5, 2006, 10:00 a.m.)

Eagan informed the Board about the South Street Improvement Meeting at Lancaster Manor on January 5, 2006 if anyone is interested in attending.

E. Location for Mid-Year Budget Retreat (Pioneers Park Nature Center)

Eagan reported the Mid-Year Budget Retreat is going to be held on January 19, 2006 at the Pioneers Park Nature Center.

F. Staff Meeting on Tuesday, December 20, 2005

This item was discussed earlier.

12 DISCUSSION OF BOARD MEMBER MEETINGS

A. Information Services Policy Committee - Stevens

Stevens reported there was no meeting, but he said Information Services has been working on the new Case Management and General Assistance Programs.

B. Joint Budget Committee - Stevens, Workman

Stevens reported they discussed the new agency directors and how the community works in terms of funding projects.

C. Railroad Transportation Safety District Meeting - Schorr, Workman, Stevens

Workman reported they discussed the interlocal agreements that will be in next year's budget and they also talked about a study being done at North 44th Street and Cornhusker Highway.

Stevens indicated they talked about closing North 44th Street and Cornhusker Highway.

D. Public Building Commission - Hudkins, Workman

Workman reported they discussed the Health Department expansion, which is right on track, and the K Street Power Plant and the concerns if it is turned into a condominium. He said there was a report given by Lauren Wismer on K Street regarding parking, District Energy and bonds.

Stevens believed the Public Building Commission did a good job of outlining their concerns regarding K Street.

E. Arena Task Force - Schorr

Schorr reported they discussed the merging of the State Fair and the Events Center. It was also noted that the Event Center can no longer have commercial advertising on their sign.

F. Air Pollution Control Advisory Meeting - Hudkins

There was no report.

G. Board of Health Meeting - Hudkins

There was no report.

ADJOURNMENT

MOTION: Stevens moved and Workman seconded to adjourn the meeting at 10:28 a.m. Heier, Schorr, Stevens and Workman voted aye. Motion carried.

Bruce Medcalf
Lancaster County Clerk